



Coulston Church of England Primary School

Bradmore Green

Old Coulston

Surrey. CR5 1ED

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Head Teacher: Mr Paul Garratty B.Ed (Hons); MA

Dear Parents & Carers,

12th July 2024

Punctuality

Unfortunately, we are noticing an increasing number of children who are arriving at school after the morning bell has been rung. As a school, we want the children to have as calm and organised start to the school day as possible, so that they can start their learning and settle to the day's tasks quickly.

To support the children with this, we will be closing the school gate promptly at 9am. We ask that all parents say goodbye to their children and hand them over to a member of the classroom staff by this time. If you have any messages that need to be passed on to class teachers, please let the school office know by phone or email. Any children who arrive later than 9am will be asked enter and sign in via the school office entrance.

As part of our continuous work on supporting the children in our care, from September our Educational Welfare Officer will be making contact with those who are regularly arriving late to school.

Thank you for your support.

Mr P Garratty
Head Teacher

