

Minutes of the Meeting Friends of Coulsdon C of E School
48th ANNUAL GENERAL MEETING
Thursday 13th June 2024 @ 7.30pm

Attendees

Zoe Whicheloe (Chair)
Nicola Bulbeck (Co-Chair)
Adrian Deller (Treasurer)
Danielle Atkinson (Secretary)
Mr Garratty – Head of school
Mrs Bonnick – Staff representative
Rachel Jolley - Year 5 Rep
Jen Scott - Year 6 Rep
Kirstyn Baker – Year 4 Rep
Emma Cotter - Year 2 & Year R Rep
Vicky Stevenson - Year 2 Rep
Samantha Biddiscombe - Year 4 Parent
Fiona Lee - Year 3 and Year 1 Parent

1. Welcome

- Danielle Atkinson opened the meeting and welcomed attendees to the 48th Annual General Meeting
- Introductions were made

2. Opening address - Zoe Whicheloe and Nicola Bulbeck

- Zoe and Nicola confirmed that they were stepping down from their roles as Chairs at the end of this academic year.
- Mr Garratty gave thanks to them both for their amazing hard work and for everything that they have done for The Friends and for the school.
- Thanks was also paid to all the Reps and Friends members for all of their hard work over this last year.
- It was noted that we currently don't have anyone to take over as Chair/Co-Chairs. The roles were discussed and it has been put forward that this role can be shared between several people and there will always be support offered.

3. 2023 minutes to be approved

- AGM Minutes from 2022-2023 approved by Emma Cotter and seconded by Jen Scott.

4. Treasurer's report - Nicola Bulbeck and Adrain Deller.

- Nicola and Adrain walked through the Treasurer's report and sources of income over the past financial year (please refer to attached report for full details).
- Discussed this year's fundraising towards The Butterfly Project and how the funds were being used.
- Agreed that Friends accounts would continue to be audited annually, despite there being no legal requirement for this.
- It was commented that funds donated from the Friends had been used across a wide number of areas:
 - Help towards new whiteboard speakers in the classrooms
 - Books
 - School trips
- Discussed how the allocation of funds for school trips had helped parents financially.
- Agreed that £300 could be allocated per year group to fund resources / ad hoc spend that cannot be funded via the school's central budget.
- Nicola is stepping down as Trustee and Co-Chair and handing over Treasurer fully to Adrain.
- Looking forward to the next financial year, some events planned:
 - Father Christmas Rotary run - Dates confirmed
 - Fireworks night being run by Year 5 and Year 3
 - Possible movie nights (Danielle Atkinson to look at renewing licence)
 - The May Ball - dates being confirmed for next year

5. Retiring trustees

- Sarah Bowen-Harries left as a Trustee and Secretary in December 2023. She has now officially and formally stepped down from both roles.

6. Election of trustees

- Zoe proposed Danielle Atkinson to become trustee - Nicola seconded the proposal.

7. New Committee members and Trustees for the next financial year:

Co-Chairs - TBC

Treasurer Adrian Deller

Secretary Danielle Atkinson

Parent Representatives for 2024 - 2025:

YR TBC

Y1 Emma Cotter

Y2 Danielle Atkinson

Y3 Vicky Stevenson and Ama Ayebinim-Preko

Y4 Kelli Lindley and Alex Bennet

Y5 Hannah Shanks and Kirstyn Baker

Y6 Zoe Whicheloe and Rachel Jolley

- Thanks To Holly (Year R Rep), Hollie (Year 1 Rep) and Jen Scott (Year 6 Rep) who are all stepping down.

8. Other matters

- None